

# KIDS HELPING KIDS:

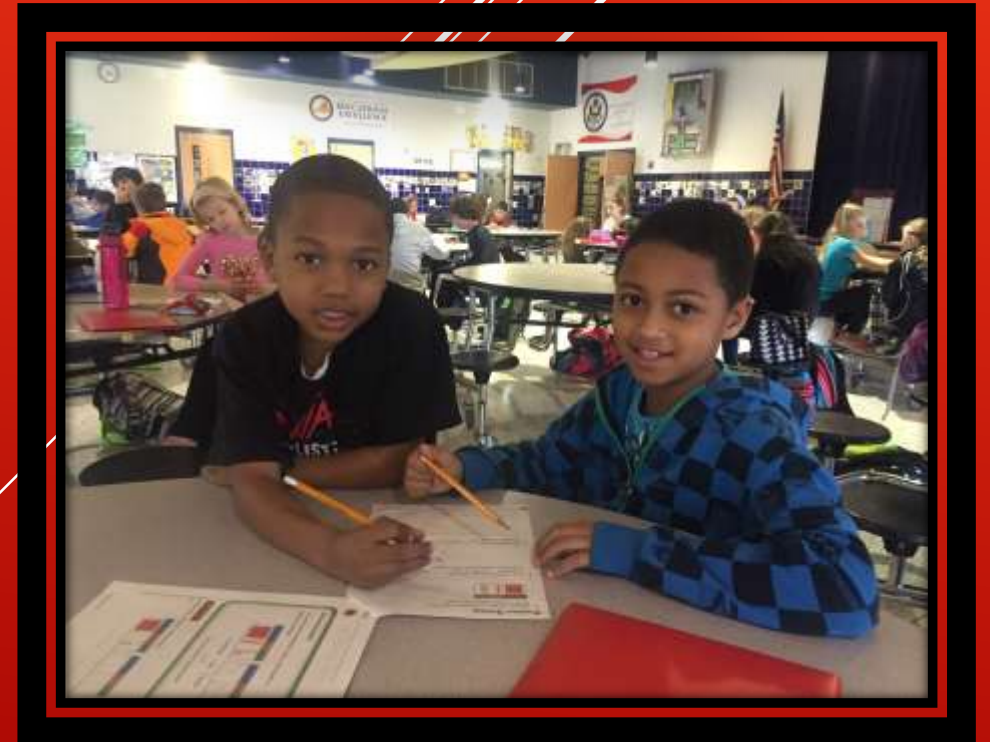
## HOW TO IMPLEMENT AN AFTERSCHOOL ELEMENTARY PEER TUTORING PROGRAM

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# WHO WE ARE:



# OBJECTIVES OF THIS TRAINING:

- Offer benefits of the program
- Provide program overview (who, what, when, where, etc)
- Discuss “Lessons Learned”
- Share feedback from participants/parents
- Review shared documents
- Questions
- Evaluation/Raffle
- OUT IN TIME FOR LUNCH! 😊



## RATIONALE FOR PROGRAM:

- Promote student leadership
- Support academics
- Build community among grade levels
- Boost student self-esteem
- Inspire kind acts between students



# PROGRAM LOGISTICS: THINGS TO CONSIDER

- When will it start?
- Where will you hold the program?
- Who will you invite to participate?
- Will you have the support of the faculty to facilitate the program?



## MY PROGRAM TIMELINE:

- November: Solicit Tutee Names, Permission
- December: Solicit Tutor Names, Permission
- January: Train Tutors, Start Program (1x week, approx. 10 weeks)
- March/April: End of Program Party!



## SOLICITING TUTEES (NOVEMBER):

- After report cards go out, email teachers for names of students who could benefit from peer tutoring (name, subject)
- Send home permission letters to parents, put names into spreadsheet (may need reminders)
- Once you know approx. how many tutees will participate, time to solicit tutors



## SOLICITING TUTORS (DECEMBER):

- Email 4<sup>th</sup> and 5<sup>th</sup> grade teachers asking for recommendations for 2-3 students per class (depending on # of tutees) with good character and strong academic skills
- Send home permission letters, add names to spreadsheet
- Start matching up tutees with a tutor in spreadsheet, think about personality, possible previous conflicts, boys vs. girls, age, etc.





# TRAINING TUTORS (JANUARY):

- Address labels helpful to remind of training
- Use Peer Training Powerpoint, approx. 30 minutes
- Tutors are generally very nervous, excited, some take notes (can give a test on info presented)
- At end of training give out assignment slips, encourage tutors to meet tutees before first session
- Play up the role model angle! 😊



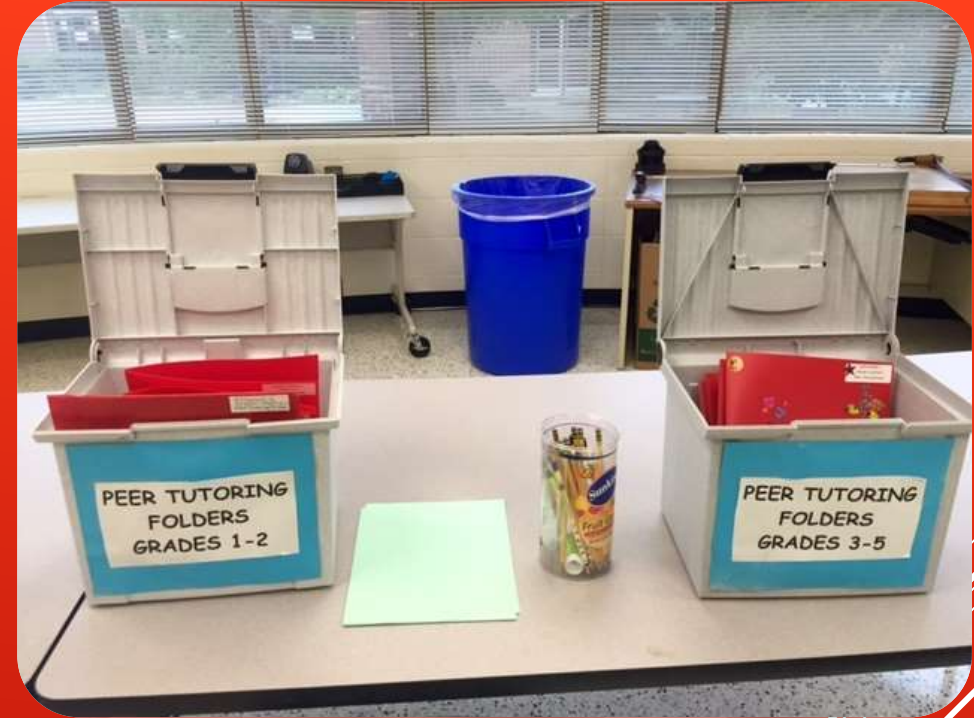
# SOLICITING VOLUNTEERS: GET HELP!

- Teachers will be putting supplemental work in folders each week for their tutees (games and interactive activities are great) I make a folder with each tutee's name on it and give to teacher 1 week in advance of first session to fill.
- Parent volunteers are helpful to attend each session and help with supervision, questions
- Could ask other specialists or staff members to help as well



# A DAY OF PEER TUTORING

- Set up folder boxes, sign in sheets, supplies in workspace
- Have announcement made to release tutors to get tutees and walk them to the cafeteria (or wherever)
- Have students line up in two lines at door, have desks for you and a volunteer to check them in
- Students then go to get folder and supplies, then find a seat (no more than 4 to a table)



# A DAY OF PEER TUTORING CONT...



## A DAY OF PEER TUTORING CONT...

- Tell them to raise hand for questions, you and volunteer circulate ensuring they are on task
- Snacks allowed?
- First day “getting to know you” activity
- At end of session, return folders to file boxes and sit quietly to wait for dismissal



# END OF PROGRAM PARTY!

- Ask for additional volunteers to help supervise on invitation
- Pizza, drinks, cupcakes
- Slideshow of the kids, music playing
- Certificates and gift for kids, can have tutors complete a program evaluation
- Gifts for volunteers
- Allow kids some playground time
- Enjoy completing an awesome program!



## LESSONS I'VE LEARNED THE HARD WAY...

- Be careful in pairing tutors and tutees
- Don't make the program too long, kids will lose interest
- Be firm on pick-up time, 3 strikes rule
- Make sure tutors know the material
- Tell tutors/tutees to bring supplies, but have extra available



## LESSONS I'VE LEARNED THE HARD WAY...

- Have extra books/learning games available for those who finish folder work and homework early
- Tell tutors to always bring a book in case their tutee is absent
- At the beginning of the session sit all those with absent tutors/tutees at the front and then pair them off with “substitutes”





# FEEDBACK ON PROGRAM

## Tutors:

### 1) **What have you learned from being a peer tutor?**

- You have to be nice to kids you do not know.
- Unselfishness
- To trust and be kind
- Sometimes your younger peers cannot focus but you have to do the responsible thing and just be patient.
- People do have different ways to find out the answers.
- That you can have fun teaching other kids.



# FEEDBACK ON PROGRAM

## 2) What do you like best?

- Everything
- Helping others who are not strong in one or more subjects.
- Knowing I helped my peer tutee.
- Knowing that my knowledge is helping other students who need help in school.



# FEEDBACK ON PROGRAM

- Teaching other people.
- I feel like I'm setting a good example and it's fun.
- I like tutoring kids and helping get their grades up best.
- Having fun with a friend.
- Where we meet new people.
- Helping kids learn stuff they don't understand.
- Helping other kids learn and grow.



# FEEDBACK ON PROGRAM

- **Additional Comments:**

- I love peer tutoring!!!!
- I like tutoring a lot and I hope I can do it next year too.
- Peer tutoring is an awesome idea.
- I love peer tutoring and I'm glad I was a tutor. It could be a little hard some things but it's worth it.



# DOCUMENTS PROVIDED FOR YOU

The screenshot shows a Windows File Explorer window titled 'VSCA Peer Tutoring Shared Documents'. The ribbon includes 'File', 'Home', 'Share', and 'View'. The ribbon buttons are grouped into Clipboard (Pin to Quick access, Copy, Paste, Copy path, Paste shortcut), Organize (Move to, Copy to, Delete, Rename), New (New folder, New item, Easy access), Open (Properties, Open, History), and Select (Select all, Select none, Invert selection). The address bar shows the path 'VSCA Peer Tutoring Shared Documents' and a search box 'Search VSC...'. The main pane displays a list of 17 items with columns for Name, Date modified, Type, and Size. The left sidebar shows 'Quick access' locations: Google Drive, Startup, PRM611 - Techn, Desktop, PRM615, Documents, Downloads, Pictures, Music, PRM613 - Project Q, PRM616 - EVM, VSCA Peer Tutoring, OneDrive, This PC, Network, and Homegroup. The taskbar at the bottom shows the Start button, search, task view, and several open applications including 'VSCA Peer Tutoring S...', 'VSCA Presentation Ki...', and 'VSCA Presentation Ki...'. The system tray shows the time as 3:25 PM.

Name	Date modified	Type	Size
Assignmentslipsblank.doc	8/11/2015 12:47 PM	Microsoft Word 9...	33 KB
BECOMING A PEER TUTOR TEST.doc	8/11/2015 1:20 PM	Microsoft Word 9...	30 KB
BlankFolder Labels.docx	8/11/2015 12:52 PM	Microsoft Word D...	14 KB
Examplepartyinvite.doc	8/11/2015 1:10 PM	Microsoft Word 9...	56 KB
exampletutorEval.docx	8/11/2015 1:19 PM	Microsoft Word D...	13 KB
ExampleTutorEvalResults.doc	8/11/2015 1:08 PM	Microsoft Word 9...	33 KB
Folder Labels Blank.docx	8/11/2015 1:09 PM	Microsoft Word D...	16 KB
peer tutor slideshow 2014-15.pptx	8/11/2015 1:14 PM	Microsoft PowerP...	124,072 KB
Peer Tutoring Certificate.pub	8/11/2015 1:16 PM	Microsoft Publish...	122 KB
Peer Tutoring Training.ppt	8/11/2015 1:11 PM	Microsoft PowerP...	555 KB
SigninSheetblank.docx	8/11/2015 12:56 PM	Microsoft Word D...	25 KB
TrainingReminderStickers.docx	8/11/2015 1:20 PM	Microsoft Word D...	13 KB
Tuteeinviteltr1415.doc	8/11/2015 1:17 PM	Microsoft Word 9...	109 KB
TutoringBeginsStickers.docx	8/11/2015 1:15 PM	Microsoft Word D...	13 KB
Tutorinviteltr1415.doc	8/11/2015 1:16 PM	Microsoft Word 9...	109 KB
TutorTuteeNamesBlank.xlsx	8/11/2015 1:05 PM	Microsoft Excel W...	17 KB
VSCA Presentation Kids Helping Kids...	8/11/2015 3:20 PM	Microsoft PowerP...	54,304 KB

# QUESTIONS??

- Documents located at:  
[https://www.dropbox.com/sh/h3srjb4jem8lhcs/AAC9AobmhB1MkNR1L3co8JAb\\_a?dl=0](https://www.dropbox.com/sh/h3srjb4jem8lhcs/AAC9AobmhB1MkNR1L3co8JAb_a?dl=0)
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